

CHRISTMAS TREE / SCENE FESTIVAL BOOKING FORM

1ST – 28TH DECEMBER 2024

WITH A FESTIVAL CONCERT ON
1ST DECEMBER AT 5.00 PM

We would like to invite local schools, voluntary groups, charities and businesses to enter a decorated tree or a Christmas scene for our Christmas Festival. We thought you would like the opportunity to join us and celebrate this enjoyable Christmas event.

Not only is it a fantastic Community Project it also gives local organisations and businesses the opportunity to promote themselves to a wide variety of local people.

Would you like to provide and decorate a tree or a Christmas scene to be part of this festival?

Each entry should follow a theme of 'ANYTHING CHRISTMASSY'. The bigger the WOW factor the better!

GUIDELINES

There is no charge for this but any donations would be gratefully received to go towards the roof repair.

Trees and scenes can be set up on the 23rd November: 10am - 12pm, 25th November 9am - 12pm, 25th November: 2-4pm, 27th November - 9am to 12pm, 28th November: 7-8.30pm and 29th November: 7-9pm.

Christmas Trees and scenes to be supplied and decorated by the Exhibitor.

Trees may be fresh or artificial. Trees and scenes should be no more than 6ft high (preferably between 4' and 6' high).

A place will be allocated for each Tree/scene by the Organisers.

Lights are to be battery-operated only and must be provided by the Exhibitor and it will be the responsibility of the Exhibitor to change the batteries if wished. We ask that flashing or musical lights are not used and no naked lights (candles, etc.) to be used.

GUIDELINES

You may place promotional material relevant to your group/business around your tree.

We ask that all trees/scenes are safely erected with no hazardous elements.

All trees must be removed by the Exhibitor by Saturday 28th December 2024.

The Organiser's reserve the right to remove anything which they consider to be unsafe or inappropriate.

If you are still interested then please complete the attached reservation booking form.

If in the event of unforeseen circumstances the Organisers reserve the right to cancel the event.

PLEASE DO CONSIDER JOINING US FOR OUR CHRISTMAS TREE /SCENE FESTIVAL CONCERT ON THE 1ST DECEMBER AT 5PM. REFRESHMENTS WILL BE INCLUDED.

BOOKING FORM

I / WE WOULD LIKE TO ENTER A TREE/SCENE (please circle either TREE or SCENE)

Organisation / Group:

Address:

Phone:

Mobile:

Email:

Name of contact:

We will donate £

Please make donations payable to: St Matthew's PCC

Please return Booking Form by FRIDAY 15th NOVEMBER to the Parish Office (details below).

Any questions please contact Jane – 07774 620438 or Penny in the office between 9 and 12pm Monday to Friday:
020 8681 3147 or email stmatthewcroydon@gmail.com



St Matthew's Church,
Chichester Road, CR0 5NQ
www.stmatthew.org.uk